

IMPORTANT

**GOVERNMENT OF MEGHALAYA
PLANNING DEPARTMENT**

No. PLR. 219/2011/14,

Dated Shillong, the 22nd December, 2011.

From :- Shri K.S. Krophu, I.A.S.,
Principal Secretary to the Government of Meghalaya,
Planning Department.

To,

1. All Principal Secretaries/Commissioner & Secretaries/Secretaries to the Government of Meghalaya, Shillong.
2. All Heads of Departments, Govt. of Meghalaya, Shillong.

Subject: - Preparation of proposals for the 12th Five Year Plan and Annual Plan 2012-13.

Sir,

I am directed to request you to kindly take necessary steps for preparation of the Plan proposals for the 12th Five Year Plan as well as for the Annual Plan 2012-13 and to say that the guidelines and formats for preparation of the Draft Annual Plan 2012-13, as received from the Planning Commission, has been placed in the Planning Department's Website (www.megplanning.gov.in).

The Planning Commission has fixed the 15th January, 2012 as the last date for submission of the Plan document of the State. In this connection, I would request all Departments to kindly follow the guidelines of the Planning Commission while preparation of their Plan proposals. A brief note on the strategies and proposals to be implemented during the 12th Plan and Annual Plan 2012-13 may kindly be prepared in MS Word format while the statements may be prepared in MS Excel format.

All Departments are requested to submit hard copies as well as soft copies of their proposals to the Planning Department by the **10th January, 2012 positively.**

Yours faithfully,

Enclo :- as above.



Principal Secretary to the Government of Meghalaya,
Planning Department.

