

CHAPTER - XII

GENERAL SERVICES

11.1. JAILS

11.1.1 The Projected Outlay for the Eleventh Plan (2007-2012) is `1500.00 Lakh and the Approved Revised Outlay for the Annual Plan 2009-2010 was ` 200.00 Lakh and the actual expenditure incurred is `176.30 Lakh. The Approved Outlay for 2010-11 is `200.00 Lakh and the whole amount is anticipated to be spent in full. **The proposed outlay for 2011-12 is `400.00 Lakh.**

11.1.2 Programmes for 2011-12:-

The main objectives of the Jails sector is to complete the critical and on-going construction works and to further strengthen and upgrade the existing Security System of all the Jails, creation of various categories of posts in the Inspectorate and District Offices to strengthen manpower for smooth running of the jail administration. It is proposed to construct a separate building for the Inspectorate and also construction of staff quarters and new Jail buildings in the district headquarters. The Social Services Scheme is proposed to be strengthened further by setting up of piggery and poultry units at the District Jails, to impart vocational training to the Jails Inmates and also to continue to create sufficient infrastructure to implement meaningfully the social services for correction and reformation of prison inmates. For strengthening of Jail Services, training facilities will be provided for the Jail Officers and Security Personnel and purchase of training equipments. Strengthening and improvement of Medical Care in all functional Jails of the State will also be continued. Construction of the two District Jails at Nongpoh and Nongstoin is nearly completion and is expected to be operational soon, hence fund have to be provided for creation of various category of posts for the two newly constructed District Jails.

11.1.3 The programmes and broad schematic outlays proposals for the Annual Plan 2011-12 are shown in the Table below:-

(` in Lakh)

Sl. no	Schemes	11 th Plan (2007-12)	Annual Plan 2009-10	Actual Expenditure 2009-10	Annual Plan 2010-11	Anticipated Expenditure 2010-11	Annual Plan 2011-12 (Proposed)
1	Direction and Administration	131.00	6.00	2.00	8.00	8.00	7.00
2	Strengthening of Jail Services & Security including Armed Branch	225.00	35.00	37.25	71.00	71.00	103.00
3	Strengthening of Jail Services including Training and Training Equipments	5.00	19.00	-	4.00	4.00	-
4	Improvement and modernization of Security System	31.00	-	-	-	-	40.00
5	Strengthening & Improvement of Medical Care	23.00	6.00	5.40	5.00	5.00	10.00
6	Purchase of warder uniforms	10.00	4.00	-	-	-	5.00
7	Jails Manufacture, Manufacture of	20.00	10.00	11.50	12.00	12.00	15.00

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Sl. no	Schemes	11 th Plan (2007-12)	Annual Plan 2009-10	Actual Expenditure 2009-10	Annual Plan 2010-11	Anticipated Expenditure 2010-11	Annual Plan 2011-12 (Proposed)
	furniture etc						
8	Facilities to jail inmates	5.00	-	-	-	-	-
9	Setting up of Piggery & Poultry Units at the District Jails	-	-	-	-	-	20.00
9	4059-Capital Outlay on Public Works-Jail buildings & Acquisition of Land at Bagmara	1050.00	120.00	120.15	100.00	100.00	200.00
	Total	1500.00	200.00	176.30	200.00	200.00	400.00

11:2 STATIONERY AND PRINTING

11:2.1 The projected Eleventh Plan Outlay (2007-12) for this sector is **Rs. 1500.00 lakh** and the total actual expenditure during 2009-10 is **Rs. 343.95 lakh**. The Agreed Outlay for Annual Plan 2010-11 for Govt. Press at Shillong and Tura including Meghalaya Legislative Assembly Press is **Rs. 250.00 lakh** which is anticipated to be fully utilised. The Proposed Outlay for Annual Plan 2011-12 is **Rs.380.00 lakh** out of which **Rs.280.00 lakh** is proposed for Stationery Printing Press and **Rs 100.00 lakh** for the Meghalaya Legislative Assembly Press.

11. 2. 2. The Government Press at Shillong and Tura are entrusted with printing works like official gazettes, audit reports, pamphlets brochures etc. The Government Book Depot under this sector is responsible for distribution of official gazettes and sale of Government Publications. The Stationery Wing is responsible for supply of Stationery articles to the Government Offices. As recommended by the Technical Experts Modernization of Government Press it is proposed to initiate steps to further equip the Presses in phased manner with more sophisticated printing machines. The programme proposed during 2011-12 include modernization and strengthening of the two Government Presses at Shillong and Tura. With the up- gradation of Plant and machineries, these two Presses would be able to cope up with ever increasing workload of printing various Government publications, Scheduled forms etc, with much emphasis on printing quality and mass production. These are mainly for Press Administration, Machineries & Equipments and Construction of Building.

11. 2. 3. The principal aim of the Assembly Press is to take up quality printing work of the Meghalaya Legislative Assembly Secretariat regarding publication works in day to day activities and during Assembly sessions. During 2011-12 it is proposed to increase the efficiency of office machinery to cope with the increasing volume of work. The process of computerization, Training Programmes and Procurement of modern machines are proposed to be taken up in a phase manner.

11.2.4 The Proposed Outlay for the Annual Plan 2011-12 is **Rs.380.00 lakh** of which the break up is indicated below:-

Rs in lakh.

Sl. No.	Name of Press	11 th Plan 2007- 12 Projected Outlay (at 2006-07) Prices	Annual Plan 2009-10 Actual expenditure	Annual Plan 2010-11		Proposed Annual Plan 2011-12
				Agreed Outlay	Anticipated Expenditure	
1	2	3	4	5	6	7
1.	Govt. Press at Shillong and Tura	1000.00	223.95	180.00	180.00	280.00
2.	Meghalaya Legislative Assembly	500.00	120.00	70.00	70.00	100.00
	Total	1500.00	343.95	250.00	250.00	380.00

11.3 PUBLIC WORKS (G.A.D. BUILDINGS)

11.3.1. The schemes under this sector are implemented by GAD through the Public Works Department (Building Wing) which is the main executing Agency of different Government Departments in the State for building infrastructure including construction of Government Administrative Buildings and staff quarters in different parts of the State. The major schemes for construction of Meghalaya Houses outside the State particularly in the metropolitan cities like Mumbai, Delhi, Kolkata, Vellore and Guwahati for providing accommodation facilities to VIPs as well as the officers and students who go out of the State on official visits, studies and medical treatment are to be completed within the stipulated time as per the MOU.

11.3.2. The projected outlay for this sector for the Eleventh Plan is `13386.00 lakh. The actual expenditure during 2007-08, 2008-09 and 2009-10 was `1854.00 lakh `3399.37 lakh and `3331.94 lakh respectively. The approved outlay during 2010-11 is `2000.00 lakh and the anticipated expenditure is `3340.00 lakh.

11.3.3. The proposed outlay for the Annual Plan 2011-12 is `3600.00 lakh which includes provision for completion of spilled over schemes, major schemes and for new minor schemes. The major schemes under Public Works (G.A.D.Buildings) are indicated in the Table below:-

(in Lakh)

Sl. No.	Name of Schemes	Estimated Cost	Approved Outlay for 2010-2011	Anticipated Expenditure 2010-11	Proposed Outlay 2011-12
1	Construction of Meghalaya House at Mumbai	530.64			
2	Construction of Meghalaya House at Vasant Vihar New Delhi	941.15 R/E -2432.31	4.84	4.84	20.00
3	Construction of Residential cum Commercial complex at 9 th Anandilal Poddar Kolkata	2450.00	1050.00	2500.00	300.00
4	Acquisition of land at Mayur Bhanj Complex Shillong	1670.76			
5	Construction of State Convention Centre	1861.54	311.00	300.00	470.00
6	Improvement and Renovation works at Mayur Bhanj Complex Shillong	198.27			
7	Converting of Coal boiler heating system into diesel system at Myntdu.	33.63			
8	Providing digital conferencing system for the Yojana Bhavan conference room	76.73			
9	Minor Spill Over Schemes	-	517.16	168.16	1410.00

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10	New Schemes	-			1000.00
11	Extension of Circuit House at Sohra	96.04			
12	Extension of Circuit House at Nongpoh	76.04	-		
13	Construction of Sainik Guest House at cantonment Shillong	42.43			
14	Construction of Nongpoh Treasury Office Building.	99.81			
15	Construction of Circuit House at Nongstoin	R/E 199.24		150.00	
16	Construction of Treasury Office Building at Tura.	171.33 R/E-214.53	17.00	17.00	100.00
17	Construction of Governor's Guest House at Tura.	547.89	100.00	200.00	300.00
	Total	10330.62	2000.00	3340.00	3600.00

11.4 MEGHALAYA ADMINISTRATIVE TRAINING INSTITUTE

11.4.1 The projected outlay for the 11th Plan is ` 150.00 lakh and the actual expenditure for 2009-10 was ` 200.00 lakh. The approved outlay for the Annual Plan 2010-11 is ` 150.00 lakh and the entire amount is anticipated to be utilized in full. **The proposed outlay for the Annual Plan 2011-12 is ` 250.00 lakh.**

11.4.2 The Meghalaya Administrative Training Institute (MATI) was established in the year 1989. The Institute is imparting courses for State Civil Services Officers and other Heads of Department. Training programmes are also conducted for UDAs and LDAs of the Secretaries Services, Staff of the Head of Departments and District Offices. The Institute is also offering training in computers for officers and staffs of the Secretariat, Head of Departments in collaboration with the National Informatics Centre (NIC) Shillong. Govt. of India's Sponsored Training programmes are also being conducted annually. MATI is the State Implementing Agency for conducting training on Access to Information. Hence training on the Right to Information is being conducted at the State Level and also the District Levels. In collaboration with the National Human Rights Commission (NHRC), the institute is also conducting training on Human Rights issues. Further, the institute in collaboration with the National Institute of Disaster Management (NIDM) is conducting training on Disaster Management for Government Officials, NGOs, Local Representatives, Head of Educational Institutions etc.,

11.4.3 The main problem being encountered by the institute is the lack of Hostel facilities, as result of which training programmes of longer duration conducted for out station employees created hardship for the trainees as they have to make their own lodging arrangements. To mitigate this problem, land approximately 5 acres have been allotted and identified by the Urban Affairs Department at Mawdiangdiang. For construction of the Meghalaya Administrative Training Institute including hostel and other facilities the State Government during 2008-09 has accorded administrative approval for 'Construction of Meghalaya Administrative Training Institute Complex at Mawdiangdiang' amounting to ` 1380.56 lakh for which expenditure incurred up to 2009-10 was ` 264.50 lakh.

11.5. FIRE PROTECTION

11.5.1. The Projected Outlay for the Eleventh Plan is Rs 1500.00 lakh. During 2008-2009, the actual expenditure incurred was Rs 158.60 lakh. The approved outlay for the year 2009-2010 was Rs 500.00 lakh and the actual expenditure was Rs 294.19 lakh. The approved outlay for the Annual Plan 2010 -2011 is Rs 250.00 lakh and the expenditure is expected to be utilized in full. The proposed outlay for the Annual Plan 2011-2012 is Rs 300.00 lakh.

11.5.2. Since Fire and Emergency Service Personnel are engaged in fire fighting, search and rescue works, it has been emphasized to procure more modernized fire-fighting equipments and Pump spare parts Considering the important role played by Fire Service, the Department had taken up Construction of the Office Building of Sonapahar Sub-Fire Station and extension of the northern wing of Nongpoh Sub-Fire Station building.

11.5.3. Further, the new schemes proposed to be taken up during 2011-2012 are construction of Administrative Building cum Barrack and 2 units U/S quarters at Dadenggre F & ES Station, Construction of 6 units L/S quarters, Under Water Tank and Boundary Wall fencing at Ladrymbai F & ES station, Construction of Administrative Building, 6 units U/S quarters and Approach Road for Mawlai F & ES Substation and Construction of Administrative Building for Byrnihat F & ES Station. The present status of Meghalaya Fire and Emergency Service sanctioned strength is 881 whereas an accommodation facility has been provided for only 112 personnel. As such more attention is required to improve the accommodation infrastructure for the development of the Fire and Emergency Service.

11.6. JUDICIARY BUILDINGS

11.6.1 The Projected Outlay for Judiciary Buildings during the Eleventh Plan (2007-2012) is Rs 1200.00 lakh. During 2008-2009, the actual expenditure incurred was Rs 314.98 lakh. During the Annual Plan 2009-2010 the actual expenditure was Rs 130.00 lakh. The approved outlay for the Annual Plan 2010-2011 is Rs 530.00 lakh and the anticipated expenditure is Rs 155.00 lakh. The proposed Outlay for the Annual Plan 2011-2012 is Rs 250.00 lakh.

11.6.2. The main component of infrastructure under this sector is construction of New and Permanent High Court Building at government allotted land (Hermitage compound) which had been completed except some works which are yet to be completed viz. construction of retaining wall to the newly allotted annexed land, landscaping, room partitions, provision of lift, Fire extinguisher & Air condition etc. The cumulative expenditure of the New High Court Building up to 31.12.2010 is Rs.888.78 lakh against the revised estimate amount of Rs 935.16 lakh and the physical progress of the construction work is 98% .During 2011 – 2012, the Department intends to take up construction of Judges Bungalow and construction of District Courts in Shillong, Tura, Baghmara and Williamnagar in Government allotted land which have already been identified. It is considered essential to obtain funds for land acquisition and construction of District Courts in Jowai, Nongstoin and Nongpoh. Further, funds will also be required for land acquisition and construction of quarters for judges and staff in all the seven Districts.

11.7. POLICE ADMINISTRATIVE & FUNCTIONAL BUILDINGS

11.7.1. The Projected Outlay for the Eleventh Plan is Rs 1500.00 lakh . During 2008-2009, an amount of Rs 160.00 lakh was fully utilized. The approved Outlay for the Annual Plan 2009-2010 is Rs 500.00 lakh and the actual expenditure is Rs 245.39 lakh. The approved outlay for the Annual Plan 2010 -2011 is Rs 350.00 lakh and the expenditure is expected to be utilized in full. The proposed outlay for the Annual Plan 2011-2012 is Rs 400.00 lakh including Rs 50.00 lakh for setting up of the DNA unit. The 13th Finance Commission has awarded an amount of Rs 50.00 cr for setting up of Meghalaya Police Academy for the entire award period. The amount earmarked during 2011-2012 is Rs 12.50 cr.

11.7.2. During the Annual Plan 2010-2011, the Department had taken up construction of additional floor for conference room at SP's office, Nongstoin, additional floor at the top of thana building at Amlarem PS, vertical extension of Tura PS building, PIP office building at Hallidayanj, OP office building at Resubelpara, Office building at Nengkhra CP, Security wall at Shallang OP, Drill shed at 2nd MLP Bn, 1st floor over the existing CO's office building at 2nd MLP Bn, Parade ground with approach road at 4th MLP Bn, and MT Branch office building at 4th MLP Bn.

11.7.3. The new schemes proposed to be taken up during 2011-2012 are construction of retaining wall at Baghmara PS complex, OP building at Umroi PIC at Khapmara, Drill shed at PTS, Vertical extension of Khliehriat PS building, Security fencing at Khliehriat PS, OP building at Kalaichar, Power supply to MPRO repeater station at Lumknia, PS building at Mawryngkneng, OP building at Aradonga, PS building at Mawlai, 2 Nos barrack at 4th MLP BN and Drill shed at 4th MLP Bn.

11.7.4. Further, under the proposed plan proposal, provision is made to meet the expenditure for the construction of Administrative buildings at various Battallions complexes and new SP's office building at Shillong which perhaps could not be fully achieved during 2010-2011 due to insufficient plan resources.

11.8 HOME GUARDS AND CIVIL DEFENCE

11.8.1. The projected Outlay for the Eleventh Plan (2007-2012) is Rs 2500.00 lakh. During 2008-2009, the actual expenditure incurred was Rs 200.00 lakh. The approved outlay for the Annual Plan 2009-2010 is Rs160.00 lakh and the actual expenditure was Rs 50.00 lakh. The approved outlay for the Annual Plan 2010-2011 is Rs 550.00 lakh and the expected expenditure is Rs.200.00 lakh. The proposed Outlay for the Annual plan 2011-2012 is Rs 400.00 lakh.

11.8.2. For the purpose of construction of the Headquarter Complex, land had been provided by the Government at Mawdiangdiang and construction of the building had been carried out by the Public Works Department at the tentative cost of Rs.900.00 lakh. The ongoing project is a continuous process as the complex is yet to take its final shape. During the Annual Plan 2011-2012, the Department intends to take up construction of staff quarters, Civil Defence office buildings, Parade ground, Stores etc. at Tura and construction of Office

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buildings and staff quarters etc. at Jowai. Considering the important role played by Civil Defence and Home Guards during recent times, the need to have its own buildings is very essential in order to boost the morale of the personnel and to improve their discipline and living conditions.

11.8.3. In recent times, the context of Disaster Management has assumed great significance. The Central Training Institute, Civil Defence & Home Guards has been made a Nodal Training Institute for training of trainers in Disaster Management. The State Government has entrusted the tasks of raising Search and Rescue Teams to the Civil Defence and Home Guards Department. Apart from raising these specialized teams, training of volunteers at the State, District and Village levels in matters of preparedness, response and mitigation will be important roles that this Department will have to perform in the future years. This task not only calls for purchase and maintenance of specialized equipments but also requires constant updating of skills for both the trainers and trainees. To achieve the mandated aims and objectives of Disaster Management, specialized training areas will have to be developed besides purchase of costly specialized equipments.

11.9 TREASURIES

11.9.1 The State Plan Projected Outlay for the Eleventh Plan (2007-2012) is 250.00 lakh. During 2008-2009, the actual expenditure incurred was Rs 50.00 lakh. The approved outlay for the Annual Plan 2009-2010 is Rs 50.00 lakh and the actual expenditure is Rs.47.41 lakh. The approved outlay for the Annual Plan 2010-2011 is Rs 265.00 lakh and the anticipated expenditure is Rs35.00 lakh. The proposed Annual Plan outlay for 2011-2012 is Rs.100.00 lakh.

11.9.2. During 2010-2011 online Treasury activity (Treasury NET) is fully operational in all the Treasuries in the state. During the Annual Plan 2011-2012, thrust will be given vigorously on strengthening and upgradation of hardware, etc., for data storage and data transfer, etc., in all the Treasuries, Directorate of Accounts & Treasuries and NIC's Office at Shillong to achieve real time information of revenue receipts and expenditure taking place in all the Treasuries in the State and the processed information accessible by all Administrative Departments and Heads of Departments for necessary monitoring, review and effective planning for Integrated Financial management system. The programmes are being expanded to maximize the benefit in the interest of Government service in particular and the public service in general.

11.10 STATE LEGISLATIVE ASSEMBLY BUILDING

11.10.1. The State Government is yet to construct a new Legislative Assembly Building since the old one was destroyed by fire during January, 2001. As per decision of the High Level Committee, to look into the construction of a new Legislative Assembly Building, a new site has been identified at Taraghar Complex near Ward's Lake, Shillong. The estimated cost for construction of the new State Legislative Assembly Building is `256.64 crore.

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11.10.2. An Additional Central Assistance of `500.00 lakh has been sanctioned by the Planning Commission for the purpose during the Annual Plan 2002-03.

11.10.3. The amount projected for the purpose during the 11th Plan period is `2500.00 lakh. The actual expenditure during 2007-08 and 2009-10 was `5.00 lakh and Rs.10.00 lakh respectively. The approved outlay for 2010-11 is `550.00 lakh and the anticipated expenditure is `10.00 lakh. In view of the fact that now the formalities have been put in place, actual implementation is expected to start during 2011-12. To expedite construction of the State Assembly Building and avoid cost and time overrun, an amount of `2000.00 lakh is proposed under SPA / One Time ACA during the Annual Plan 2011-12.

11.11. DISASTER MANAGEMENT

11.11.1. The Government of Meghalaya has attached great importance and attention to the subject of disaster management in view of the fact that the state is an earthquake prone area which falls under Zone -V category. The State is also vulnerable to natural disasters such as landslides floods, cloudburst, drought, fire etc. As such, on the 2nd March 2006, revenue Department has also been renamed as “Revenue and Disaster Management Department”.

11.11.3. The Disaster Management Scheme has been operative since January 2006 and the salaries of faculty, Head & Associate Professor, expenditure for conducting training etc. is being met from Non-Plan.

11.11.4 As of now, Revenue and Disaster Management Department” is implementing Disaster Risk Management programme sponsored by the Govt. of India-U.N.D.P. however, the Govt. of India-U.N.D.P. has withdrawn their support by December, 2008. Once withdrawn, automatically financial support has also been stopped. It is therefore, considered necessary that this State Govt. provides its own fund for Disaster Management under the State Budget (Plan). The agreed outlay for 2010-11 is Rs.250.00 lakh and the anticipated expenditure is Rs.25.00 lakh **An amount of Rs. 60.00 lakh is proposed for the year 2011 - 12 for taking up the following programmes:**

11.11.5 The schemes proposed to be continued during the Annual Plan 2011-12 are as follows :-

(i) Creation of Website for Disaster Management - To disseminate information on the activities of disaster management in the State and to make the information easily accessible to the people creation of website is essential. **An amount of Rs. 5.00 lakh is proposed for the Annual Plan 2011-2012.**

(ii) Establishment of Library and Documentation Centre for Disaster Management
A documentation Centre is required to be set up which will cater to the needs of preserving the case studies, research studies from different states, agencies and best practices in the state and other states and abroad. **An amount of Rs. 5.00 lakh is proposed for the purpose in the Annual Plan 2011-12.**

iii) Training of State Level Master Trainers on Search and Rescue: Search and Rescue is an important component of disaster management. In order to have well trained personnels

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specialized in search and rescue who will act as State Level Master Trainers, a specialized training programme will be conducted in the State or outside the States. They will act as State Resource Persons for imparting training to other team members at various levels. **A provision of Rs.5.00 lakh is earmarked in the Annual Plan 2011 – 2012.**

iv) **Mock Drill at State Level twice a year:**

After preparation of plan and necessary training is imparted to the various stakeholders it is essential to test the knowledge of the different roles to be played by them in a disaster situation. A mock drill provides an opportunity for stakeholders to display their preparedness and skill. A mock drill will be organized twice a year across the state for better preparedness and to create greater awareness. **An amount of Rs.10.00 lakh is proposed for purpose in the Annual Plan 2011 – 2012.**

v) **Mobile Emergency Operation Centre:**

During the time of disaster the State Government may require to monitor the rescue and relief activities at the disaster site for which a Mobile Emergency Operation Centre, two vehicles well equipped with all the necessary communication and emergency equipments is required to be available at the State Capital for providing assistance in any emergency. **An amount of Rs.28.00 lakh is proposed in the Annual Plan 2011 – 2012.**

vi) **Office Contingency:**

To meet the regular requirement for smooth functioning of the Revenue and Disaster Management Department an amount of **Rs.2.00 lakh is proposed during 2011 – 2012.**

vii). **Preparation and printing of manuals and publicity IEC materials for distribution:** For mass awareness and reading materials for trainer and trainees, a lot of IEC materials of different varieties, training materials in local languages, training modules for trainers at different levels are required. **For preparation of printing manuals and IEC materials an amount of Rs.5.00 lakh is proposed for the Annual Plan 2011-12.**

(Rs. lakh).

Sl. No.	Name of Schemes.	11 th Plan Projected outlay (2007-12)	Actual expd. 2009-10	Approved outlay 2010-11	Anti. expd. 2010-11	Proposed outlay 2011-12
1.	Creation of Website for Disaster Management	-	-	5.00	1.00	5.00
2.	Establishment of Library and Documentation Centre for Disaster Management	-	-	7.50	1.50	5.00
3.	Training on Disaster Management	-	-	20.00	3.00	5.00
4.	Training of Master Trainers on School Safety Plan	-	-	7.50	1.50	-
5.	Supply of First Aid Kits to Districts, Blocks, Municipalities	-	-	10.00	2.00	-
6.	Mock Drill at State Level	-	-	15.00	4.00	10.00
7	Mobile Emergency Operation Centre/Human Resource Support in Disaster Management	-	-	125.00	7.00	28.00
8	Office Contingency	-	-	10.00	1.00	2.00
9	Preparation and printing of manuals and Publicity IEC materials for distribution	-	-	25.00	3.00	5.00
10	Training/Workshops/Seminars/Conferences/ Sensitization of Policy	-	-	25.00	1.00	-
	Total	-	-	250.00	25.00	60.00